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Newsletter 1– Term 1 2016-17

6th September 2016

Dear Parents and Carers

Welcome back to the start of a new school year. I would especially like to extend a warm welcome to all of our new families, pupils and members of staff. We are looking forward to another exciting, fun, hard-working and successful year at Trinity.

The staff and I have spent time on our two INSET days on Thursday and Friday last week reviewing the successes from 2015-16, identifying our priorities for 2016-17, developing the new website (to be launched 12/9/16) and ensuring that the learning environment is ready.

As this is the first newsletter of the year it does contain lots of information and reminders about policy and procedures. Please be assured that, whilst I understand that some messages can seem to be nagging, the purpose is to ensure that all aspects of the school can run smoothly and effectively and, most importantly, give our children the best possible outcomes.

On a personal note I am very happy to be back at Trinity in a full time capacity. I am ever so grateful for the warmth I have been shown from the whole school community and the continued messages of support. My partner Alex continues to show great courage although she has had to battle several infections and setbacks that has meant she has been back in hospital since the end of July. We hope that she will be back home by the end of September.

Regards, Mr Hutton

New website



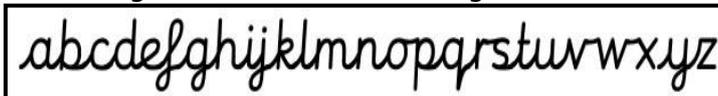
On **Monday 12th September 2016 at 9.00 a.m.** our new website will be launched. This is the culmination of a long process of reviewing our existing website, identifying what we wanted from our website and what we wanted for users of our website, choosing a provider and building the site to match our requirements.

Whilst many people have been involved at different stages of the process I would especially like to thank Mr Powell for pushing forward with this project and to Mrs Cheetham (Parent & Governor) for driving the project through and ensuring Brobuild, our providers, have given us exactly what we wanted. I believe we now have a website that will be very user friendly on all devices and, from our point of view, enables us to keep the content relevant, up-to-date, interesting and informative. With this in mind we have made this area a priority on our School Development Plan 2016-17 (see below).

Once launched we would welcome feedback. We will in due course send home a document to gather your views but, in the meantime, it will be very useful to hear how it is going from a user's perspective. From next week you will be able to give us immediate feedback on 'What Went Well?' and 'Even better if...' basis in the lobby. Please look out for it.

Handwriting

This year we will be changing the way we teach handwriting. The children will be taught cursive letter formation. The style we have chosen has 'a closed **b** and **p**, an **f** with a loop at the back, a straight **x** and a straight **z** with no tail.'



More information on how this will be implemented will follow.



School Development Plan 2016-17

Each year we identify our key priorities through self-evaluation, monitoring, feedback and the demands of the educational landscape. We believe that if we meet our success criteria for each of these goals we will improve as a school.

The goals are:

1. **To further enhance partnerships with Parents and Carers**
[a. by establishing the new school website as the primary source of information and communication]
2. **To develop the provision for Computing, Modern Foreign Languages, outdoor learning and enrichment**
3. **To develop effective appraisal for support staff at all levels**
4. **To embed core values in all aspects of school life**

Core Values



We are committed to ensuring that our core values- **Courage, Friendship and Respect**, underpinned by **Love and Kindness**, are at the heart of everything. We will be spending time this year unpicking each of these and identifying clear links to different aspects of school life. We will ask the children to consider how they can demonstrate these values in their learning, behaviour, relationships and interactions. As staff we will be ensuring our core values are given a high profile throughout the school, especially making reference to them in relation to learning, rewards and behaviour management.

This termlet our value focus in Service time will be **Courage**.

Dates for diaries

We aim to communicate all dates well in advance. The website calendar will be kept up-to-date and should be the reference point from next week onwards. All of the dates listed here are correct as it stands.

Date	Time	Class	Event
19 th -23 rd September	12.30pm	Oak	Swimming @ Yate Leisure Centre
Monday 26 th September	3.00pm	Elm, Oak & Beech	Share & display Homework Projects ☺
Wednesday 28 th September	9.30am		Prospective Parents (2017-18) Tour
Wednesday 28 th September	10.00am	Oak	Swimming @ Yate Leisure Centre
Thursday 29 th September	9.15am	All classes	Harvest Service (Hall) ☺
Friday 30 th September	3.30pm	Cake Sale linked to McMillan Coffee Morning (playground if dry)	
Wednesday 5 th October	10.00am	Oak	Swimming @ Yate Leisure Centre
Wednesday 5 th October	2.00pm		Prospective Parents (2017-18) Tour
Wednesday 12 th October	All morning	All classes	Individual Photos
Friday 14 th October	9.15am	Willow (Reception)	Induction feedback session ☺
Monday 17 th October	4.00-6.30pm	All classes	Parents Evening (1)
Tuesday 18 th October	9.00am	Ash	Sewing workshop ☺
Wednesday 19 th October	2.30-6.00	Willow only	Parents Evening (2)
Thursday 20 th October	2.30-6.00	Ash, Elm, Oak & Beech	Parents Evening (2)
Friday 21 st October	End of Term 1		
Monday 31 st October	Start of Term 2		
Friday 11 th November	10.45am	St. Mary's Church	Remembrance Day Service
Friday 18 th November	2.45pm	Beech	Class Service ☺
Tues. 29 th & Wed. 30 th November @ 2.00pm		Willow and Ash	Nativity Play ☺
Tuesday 6 th December	9.45am	Willow and Ash	Christmas Service at St. Mary's
Tuesday 6 th December	10.45am	Elm, Oak and Beech	
Thursday 8 th December	12.00	All classes	Christmas lunch
Monday 12 th December	pm	Year 4, 5 & 6	Christmas party
Wednesday 14 th December	pm	Year R, 1, 2 & 3	Christmas party
Friday 16 th December	End of Term 2		
Monday 3 rd January 2017	INSET day		
Tuesday 4 th January	Start of Term 3		

☺= Parents and Carers welcome

Information, clarification and reminders (correct as at 5/9/16)

I have attempted to organise this information in a logical order and an easy to understand way.

Start of the school day;

- Children, parents and carers are welcome on the playground from **8.45-8.55 a.m.** There will be a member of staff on duty who will be able to take messages for teachers. Children should not enter the building, e.g. to put stuff in the cloakroom, unless they have a specific job given to them by a member of staff. In order to meet Safeguarding requirements Parents and Carers should not enter the building via the playground doors.
- Children should have everything that they need for the day ahead including book bag, toast money, PE kit, lunchbox (if having a packed lunch) and a coat. We will insist that children wear coats at playtime in wet or cold weather. Children without an appropriate garment will not be able to play outside. Team Trinity hoodies may be worn for outdoor PE but not as part of school uniform or in place of a coat. All equipment and clothing should be clearly labelled.
- In order to complete registers correctly, children should know if they are having a cooked or packed lunch. All school meals should be paid for in advance. If your child requests a school meal but has a packed lunch on that day you may be charged. Children who use the Wiltshire School Bus Service should know which days they are to catch the bus.
- You can report an absence by ringing **01454 218462**, selecting option 1 and leaving a message. This should be done on the first day of absence, no later than **9.15 a.m.** but preferably earlier, and, on each subsequent day of absence. We request that in cases of sickness and diarrhoea you observe a 48 hour exclusion rule.

End of the school day;

- Parents and Carers should wait in the main playground adjacent to the point the child or children you are collecting exit the building.
 - **Willow and Ash** will exit via the first playground door. Parents and Carers should wait in the area between the row of trees and the building.
 - **Elm and Oak** will exit via the second playground door. Parents and Carers should come right into the playground past the row of trees and wait in the area between the sandpit and the tunnel.
 - **Beech** will exit via the back door of their classroom and walk round the end of the building by the shed. Parents and Carers should wait in the same place as Elm and Oak.
- Parents and Carers collecting children from more than one class should try to collect younger children first and, if necessary, move to another part of the playground to collect older children.
- It is very difficult for staff to spot the correct adult collecting each child when Parents and Carers congregate at the far end of the playground in front of the double gates.

Parking and dropping off;

- Parents and Carers may use the drop-off area 8.45-8.55 a.m. stopping long enough to ensure your child or children have entered the playground. Vehicles should not be left unattended at any time. If you need to pass a message or drop something off then you should park on the road.
- Parking on roads close to the school should adhere to restrictions and road markings and be done in a manner that allows pedestrians to use pavements and crossing points safely. Local residents should not be impeded from accessing their off-street parking.
- Parents and Carers should be aware of their speed. Please note that a 20mph limit will soon be imposed. I would like to request that all stakeholders observe a voluntary 20mph limit in the meantime.
- Vehicles should use the designated turning point next to the park when required. When this is difficult due to parked cars on the school side of the road, Parents and Carers may use the school drive through.

Pumpkins;

- For **Breakfast Club**, Parents and Carers may park in the drop-off area (not the staff car-park) and enter the building via the first playground door. Children should take all of their belongings to the Group Room with them and not enter the classroom or cloakroom area.
- For **After-School Club**, Parents and Carers should park on the road and may use the car-park if collecting later when it is emptier. Entry to the building should be through the first playground door.