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Trinity CE Primary School

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12th September 2014

Dear Parents,

We are always desperate for help in school and are grateful when parents are able to give up their time to assist in school. It is very helpful if you can come in on a regular basis; but we realise that some parents can offer time on occasions when teachers most need them i.e. trips or special activities. Last year we continued to have a large number of parents offering to help in the school and classrooms and hope that this will continue this year.

If you are able to help please **complete the reply slip**, and return to the office as soon as possible. You will then be contacted to organize a time when you will be able to offer help, and in which classroom. If you have any expertise or skills that you feel might be useful or interesting to the children or teachers we would be grateful if you could note these on the form.

We would also welcome help from grandparents or members of the community. So if you do know of anyone who might be willing to help please ask them to contact us.

Thank you in anticipation.

Yours sincerely

C.Hutton
Headteacher



Trinity CE Primary School

Parent Helper Reply Slip

Name:.....

Child's Name:.....

Class:.....

❖ I can help in Infants Juniors Either

I would like to help with:

- ❖ I am willing to help in whatever way I am needed.
- ❖ Listening to readers
- ❖ Literacy and Numeracy groups
- ❖ Art and Design Technology activities
- ❖ ICT work
- ❖ PE/ Games/ sports
- ❖ Photocopying/ laminating/ resource making/ display work
- ❖ Administrative tasks

❖ I cannot manage a regular slot but would be willing to help on occasions when teachers most need them ie trips or special activities.

❖ I can manage a regular slot and have filled in the table below.

(Tick as appropriate)

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning 9.00- 12.00					
Afternoon 1.15- 3.30					

A regular slot is the most helpful so that teachers can plan the activities with which they wish you to help; although we do not expect you to manage this slot all year round!

Please note any expertise or skills you would be willing to offer either on a regular or occasional basis.